



Southwick Community Primary School

Governor Information

Constitution of Governing Body – *Term of office 4 years*

LEA – 1 Parent-2 Staff – 2 Headteacher -1 Co-opted - 6

Headteacher: Mr C Robson

Chair of Governors: Mrs L Kennedy

(Term of office 1 year by letter)

(W.E.F)

Vice-chair: Mrs S Ord

(Term of office 1 year by letter)

(W.E.F)

Link Governors

Early Years: Mrs S Ord

Key Stage 1: Mrs L Kennedy & Mrs D Brown

Lower Key Stage 2: Mr M Butler

Upper Key Stage 2: Mrs L Kennedy

Safeguarding: Mrs L Kennedy

SEN: Mrs S Ord

Mental Health and Wellbeing: Mrs S Ord

Looked After Children: Mr C Robson

Governors Association Representative: Mrs L Kennedy

Staffing (Quorum 3)

Appointment of Headteacher/Deputy

Mrs L Kennedy (chair) Mrs C Robson (Deputy Appointments only)

Ms K Barron Mrs S Ord

Personnel Committee (Quorum 3)

Ms K Barron Mrs L Kennedy Cllr K Chequer



Personnel Appeals Committee (Quorum 3)- must be at least the same number as personnel committee meeting where matter was previously considered

Mrs S Ord Mrs D Brown Mr M Butler

Headteacher Challenge Committee (Quorum 3)

Mrs L Kennedy (chair) Mrs S Ord Mrs D Brown
Cllr K Chequer Ms K Barron Mr M Butler

Performance Management Governors (Responsible for Annual Appraisal of Headteacher)

Mrs L Kennedy Mrs S Ord

Review Officer – Ms K Barron

Pupil Discipline Committee (Inc any Attendance Issues) - (Quorum 3)

Ms K Barron Mrs S Ord Mrs L Kennedy

Complaints (National Curriculum & General) (Quorum 3)

Mrs L Kennedy (chair) Mr M Butler Mrs D Brown

Finance, Premises & General Purposes (Quorum 3)

Mrs L Kennedy (chair) Mrs D Brown Mr M Butler Mrs S Ord
Mr C Robson (Headteacher) Cllr K Chequer Ms K Barron

FGB to be invited to each meeting apart from Staff Governors: Mrs H Ellison

Travel & Subsistence Allowance (As Agreed Autumn Term 2003)

Governors agreed to adopt a policy not to pay governors travel allowances.

The Governor Support Team is the clerk to the Governing Body and it's Committees.

Governors agreed to subscribe to governor training programme.